

2024 GRANT REPORT SUMMARY

Instructions: Submit this signed form with the grant report narrative before applying for another grant. A cover letter is not required.

Name of Organization:

Mailing Address, City, State, and Zip:

Phone:

Fax:

EIN:

Website:

CEO/Executive Director:

Phone:

Email:

Report Contact & Title (if *not* the CEO/Executive Director):

Phone:

Email:

Dates Covered by This Grant:

Type of Grant: ☐ General Operating ☐ Program ☐ Capital ☐ Other _____

Grant Amount:

Program/Project Name (if applicable):

Summary of the Grant Purpose:

Have there been any changes to your organization's federal tax exempt status since you were awarded this grant? ☐ No ☐ Yes (Please explain in the narrative section)

By signing below, I certify that the information contained in this report is true and correct to the best of my knowledge.

CEO/Executive Director

Date

GRANT REPORT NARRATIVE

Instructions:

The answers to the grant report narrative must relate directly to the **funded** grant. The answers to these four questions should not exceed two typed pages.

1. PROGRESS AND RESULTS

Describe the progress made toward the goals and objectives as stated in the funded grant application.

2. SUCCESSES AND CHALLENGES

Describe the significant successes and challenges the organization experienced related to the funded grant.

3. ADDITIONAL INFORMATION

Share anything else that happened during the grant period that impacted the organization, either positively or negatively.