

# 2023 GRANT REPORT SUMMARY

**Instructions:** Submit this signed form with the grant report narrative before applying for another grant. A cover letter is not required.

**Name of Organization:**

**Mailing Address, City, State, and Zip:**

**Phone:**

**Fax:**

**EIN:**

**Website:**

**CEO/Executive Director:**

**Phone:**

**Email:**

**Report Contact & Title** (if *not* the CEO/Executive Director):

**Phone:**

**Email:**

**Dates Covered by This Grant:**

**Type of Grant:**  General Operating  Program  Capital  Other \_\_\_\_\_

**Grant Amount:**

**Program/Project Name (if applicable):**

**Summary of the Grant Purpose:**

**Have there been any changes to your organization's federal tax exempt status since you were awarded this grant?**  No  Yes (Please explain in the narrative section)

By signing below, I certify that the information contained in this report is true and correct to the best of my knowledge.

\_\_\_\_\_  
CEO/Executive Director

\_\_\_\_\_  
Date

# GRANT REPORT NARRATIVE

## **Instructions:**

The answers to the grant report narrative must relate directly to the *funded* grant. The answers to these four questions should not exceed two typed pages.

### **1. PROGRESS AND RESULTS**

Describe the progress made toward the goals and objectives as stated in the funded grant application.

### **2. SUCCESSES AND CHALLENGES**

Describe the significant successes and challenges the organization experienced related to the funded grant.

### **3. ADDITIONAL INFORMATION**

Share anything else that happened during the grant period that impacted the organization, either positively or negatively.