

# 2022 GRANT REPORT SUMMARY

Instructions: Submit this signed form with the grant report narrative before applying for another grant. A cover letter is not required.

Name of Organization:

Mailing Address, City, State, and Zip:

Phone:

Fax:

EIN:

Website:

CEO/Executive Director:

Phone:

Email:

Report Contact & Title (if not the CEO/Executive Director):

Phone:

Email:

Dates Covered by This Grant:

Type of Grant:  General Operating  Program  Capital  Other \_\_\_\_\_

Grant Amount:

\$

Program/Project Name (if applicable):

Summary of the Grant Purpose:

Have there been any changes to your organization's federal tax exempt status since you were awarded this grant?  No  Yes (Please explain in the narrative section)

By signing below, I certify that the information contained in this report is true and correct to the best of my knowledge.

\_\_\_\_\_  
CEO/Executive Director

\_\_\_\_\_  
Date

# GRANT REPORT NARRATIVE

## **Instructions:**

The answers to the grant report narrative must relate directly to the ***funded*** grant. The answers to these three questions should not exceed two typed pages.

### **1. PROGRESS AND RESULTS.**

- (a) Describe the progress made toward the goals and objectives as stated in the funded grant application.
- (b) Summarize the organization's key evaluation results related to the funded grant.

### **2. SUCCESSES AND CHALLENGES.**

Describe the significant successes and challenges the organization experienced related to the funded grant.

### **3. ADDITIONAL INFORMATION.**

Share anything else that happened during the grant period that impacted the organization, either positively or negatively.